

*Parkside Place Homeowners Association, Inc.*

*1221 Admiralty Blvd. ~ Rockledge FL 32955*

*321-214-2403*

[bclark@lelandmanagement.com](mailto:bclark@lelandmanagement.com)

**BOARD OF DIRECTORS MEETING MINUTES**

**Meeting Date: November 15, 2023**

**Meeting Time: 6:00 pm**

**Location: Parkside Place Clubhouse**

**Via Zoom**

**Meeting ID: 999 8590 2771**

**Passcode: 707797**

**1. Call to Order & Establish Quorum**

Wil Miller called the meeting to order at 6:01 pm.

**2. Roll Call (In Attendance)**

Wil Miller-President (2024)-Present

Gary Gaskill-Vice President (2024)-Present

Jamie Smith-Treasurer (2023)-Present

Sherill Miley-Secretary (2024)-Present

Donna Gensler-Directors (2023)-Absent

Brenda Clark, LCAM-Leland Management-Present

Homeowners in attendance in person and via Zoom

**3. Proof of Notice** - Notice was confirmed as being mailed to all legal owners of record as well as posted 48 hours in advance per Florida Statute 720 requirements.

**4. Open Forum – Sign-in to Speak on Listed Agenda Items Only-3 Minute Time Limit -**  
None

**5. Approval of Prior Meeting Minutes:** Approval of board meeting minutes of 10/25/2023.  
*Motion to approve the board meeting minutes of 10/25/2023 was made by Jamie, second by Sherill, all in favor motion carried.*

**6. Officers/Committee Reports**

President: Wil reported that all projects that were scheduled for this year are complete. New projects will begin in the new year.

Vice President: Gary reported that Rivendell is coming on a weekly basis.

Secretary: Sherill reported that the attorney is still waiting on MAI to schedule a meeting with MAI and Publix. Publix info request – A meeting is scheduled for 12/11/2023 with the attorney to review this information.

Janitorial service will take place on Monday and Thursday

Maintenance will take place on Tuesday and Thursday

Spectrum – Corporate approved all the changes the association requested. We are waiting on Spectrum's legal department to finalize the agreement.

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FDOT is cleaning out the drain pipe – they will come back in mid-December.

Director: No report

Treasurer: Jamie Smith reported the following as of October 31, 2023

HOA Late Fees and Interest-\$8,797.44

Operating Account - \$34,531.57

Reserves – \$67,732.76

Spent from Reserves YTD - \$76,510.00

Reserves Balance - \$67,732.76

Expense Statement – Over budget by \$10,912.04

*Motion to accept the treasurer's report was made by Jamie, second by Sherill, all in favor, motion carried.*

**7. Old Business** – None

**8. New Business:**

- **ARB Approvals**

- 311 – Roof - Approved

- 1112 – Roof – Approved

- Motion to approve by Gary, second by Jamie, all in favor, motion carried.*

**10. Adjournment** – *Motion to adjourn the meeting was made by Jamie, second by Sherill, all in favor, motion carried.* The meeting was adjourned at 6:10 pm.

**11. Open Forum** – Non recorded items, general comments on non-agenda items.

Meeting minutes respectfully submitted by:

Brenda Clark, LCAM

**APPROVED: December 20, 2023**