

**SCHEDULE, PROCEDURES AND FORMS FOR  
ANNUAL PAINTING PUBLISHED JUNE 30, 2015**

**References: Declarations 5.01.7:** The Association shall operate, maintain, repair and replace, as a common expense, the following portions of the subject property, as detailed in: 5.01.7 Other Property.

**Preamble:** It has been the policy of the Association since 1993 to paint all exterior surfaces to ensure uniformity of appearance. Every year several buildings will be painted; see the link (1) below for the schedule of buildings to be painted.

**Procedures:**

1. Prior to the actual painting, a notice and survey (2) will be sent to unit owners of the buildings scheduled to be painted that year to determine whether garage doors, Florida room stucco walls and storm shutter frames and barrels should be included in the painting project. For example, new garage doors should not be painted because this will void the warranty.

2. In addition, there may be other garage doors which need painting; these will be identified by the Compliance Committee. A separate survey and notice (3) will be sent to these owners. If, for example, your garage door has been included and you plan to replace it within a year, you will be asked to respond so that the HOA doesn't waste money having it painted.

3. Once the scope of work has been determined and the project scheduled, a notice (4) will be sent to all owners whose units and/or garages will be painted.

**Links:**

1. Annual Schedule
2. Building Painting Advance Notice & Survey
3. Garage Door Painting Advance Notice & Survey
4. Painting Schedule and Preparation Notice