

**ELECTION OF DIRECTORS PROCEDURE (POLICY)
BOARD APPROVED OCTOBER 28, 2008**

Preamble: This document has been updated to conform to the formatting approved by the BOD in 2014, and to include this reference to the Bylaws 5.02. Otherwise, the policies are unchanged and contain the exact original text.

Policies:

The Board has established this policy to clarify the actions to be taken regarding the annual election of directors. The current Association Documents do not provide sufficient direction in the resolution of tie votes. This policy is intended to comply with Florida law and current Documents wherever conflicts do not exist, and is to be used as guidance until the Documents can be properly amended.

1. An "Election Committee" shall be appointed by the Board 60 days prior to the Annual Meeting for election of Directors. The role of the Committee is to solicit candidates interested in serving on the Board. (Note: The Committee does not "nominate" candidates for the election).
2. As required by our Bylaws, each candidate must submit a written 'resume'. Failure to submit the resume renders the candidate ineligible. Resumes are also required of current Directors whose terms are expiring and who have chosen to run for re-election. The Election Committee should maintain awareness of the number of candidates submitting resumes, and should make every effort to solicit additional candidates prior to the candidate response date.
3. Retain "no nominations from the floor" (see para. 5.02.03, Amend. 5-23-93, By-Laws).
4. All voting is to be by written ballot only. All Management procedures in the election process (request for candidates, proxy ballot procedure, confirming the member quorum at the meeting, etc.) remain the same, in accordance with Bylaws and Florida Statutes.
5. The Election Committee shall open and count the ballots at the Annual Meeting and report the results (in written form) to the Board President for announcement to the members. Also, they shall ensure that all procedures are followed properly.
6. In the event of a tie ballot vote for one or more of the Director/Alternate openings, a floor vote by those in attendance shall be allowed to resolve the tie. The vote shall be by paper vote (closed) and handled by the Election Committee. The Committee will collect and count the votes and report results to the Board President.
7. In the event the number of candidates submitting resumes is less than the number of Director/Alternate openings, the candidates that had applied are elected, and the new Board has the authority to appoint the remaining Directors/Alternate required (as presently provided for in the documents).
8. The Board procedure for appointments is: (a) the Board will ask outgoing Directors if they would reconsider being appointed for another term, and (b) the Board will also solicit volunteers and/or names of members that may be interested in serving on the Board. One page resumes will be requested from those interested, and an appointment made by and posted by the Board within one week after the meeting.

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For further clarification, three specific cases showing the Board's options for handling Director openings is outlined below:

Case 1: The number of Candidates is LESS than Director+Alternate Openings:

All candidates are automatically elected that have applied. The remaining openings are resolved by the Board as cited in item 8 above.

Case 2: The number of Candidates is GREATER than Director+Alternate Openings:

Directors and Alternate are elected by number of votes received from highest to lowest votes received as presently described in the documents. The Board shall resolve any tie that exists between two positions (such as Director and Alternate, or between two Alternates) by floor vote as noted in item 6.

Case 3: The number of Candidates is EQUAL to Director+Alternate Openings:

Directors and Alternate are elected by number of votes received from highest to lowest.

Any tie between Director and Alternate position is resolved by floor vote as described in item. 6.